

Kona Pacific Public Charter School
Charter School Planning and Implementation Project
Budget Narrative

The founders of Kona Pacific Public Charter School are committed to developing an outstanding start-up school to serve the community of South Kona. Because it is currently uncertain whether the school will be funded for the 2007 – 2008 school year, we are requesting funding for six months of planning and eighteen months of implementation. KPPCS' cash flow needs will be met from a solid base of per-pupil funding provided by the authorizer. However, because the State of Hawai'i does not provide any start-up funding, the school will need financial assistance in meetings the goals and curriculum offerings outlined in its charter. All expenditures will be managed in the context of the school's mission, and KPPCS will link financial expenditures to student outcomes in order to support continuous improvement in student performance.

Please see the detailed project budget on the next page.

**Kona Pacific Public Charter School
USDOE CSP Planning and Implementation Project Budget Detail**

Budget Category and Description of Expenditures	Grant Funds		
	Year 1	Year 2	Total
1. Personnel			
Principal	17,500	-	17,500
Total Personnel	17,500	-	17,500
2. Fringe Benefits			
Principal	6,125	-	6,125
Total Fringe Benefits	6,125	-	6,125
3. Travel			
Project Director's Meeting	3,800	3,800	7,600
National Charter School Conferences	5,520	6,440	11,960
Waldorf Summer Intensive	10,200	11,900	22,100
Total Travel	19,520	22,140	41,660
4. Equipment			
Computer & Networking Hardware	5,000	5,000	10,000
Farming/Environmental Studies	10,000	7,000	17,000
Desks & Chairs	13,000	3,750	16,750
Hawaiian Cultural Studies	3,000	3,000	6,000
Instructional Equipment	5,000	5,000	10,000
Library Books and Equipment	6,000	6,000	12,000
Musical Instruments	14,000	10,000	24,000
Office Equipment	1,500	1,500	3,000
Playground Equipment	15,000	15,000	30,000
Total Equipment	72,500	56,250	128,750
5. Supplies			
Community Education Evenings	1,250	1,250	2,500
Farming/Environmental Studies	3,500	3,000	6,500
Hawaiian Cultural Studies	1,500	1,500	3,000
Musical Instruction	1,000	1,000	2,000
Public Outreach	1,000	1,000	2,000
Total Supplies	8,250	7,750	16,000
6. Contractual			
Assessment Strategies Development	2,500	2,500	5,000
Farming/Environmental Studies	4,500	3,000	7,500
Governance Training	2,000	2,000	4,000
Hawaiian Cultural Studies	4,500	3,000	7,500
Mentoring	5,400	6,300	11,700
Website Development	5,000	1,000	6,000
Total Contractual	23,900	17,800	41,700
7. Construction			
Not Applicable	-	-	-
Total Construction	-	-	-
8. Other			
Assessment Rubrics	4,000	-	4,000
Parent Support	1,500	1,500	3,000
Speaker Fees	2,100	2,100	4,200
Transportation: Van	-	32,000	32,000
Waldorf Curriculum	5,000	-	5,000
Workshops/Seminars	1,710	1,995	3,705
Total Other	10,310	37,595	47,905
9. Total Direct Costs	158,105	141,535	299,640
10. Indirect Costs			
Not Applicable	-	-	-
Total Indirect Costs	-	-	-
11. Training Stipends			
Professional Development	6,000	7,000	13,000
Total Training Stipends	6,000	7,000	13,000
12. Total Costs	164,105	148,535	312,640

Narrative

Requested grant funds are budgeted over the two-year program, as shown in the above proposed budget. Each of the categories of spending are described below.

1. Personnel

Grant monies will be used to pay for 3 months of the school Director's salary prior to the opening of the school, at the rate of \$70,000 per year. If the school is funded immediately, these monies will be unnecessary. \$17,500 in Year One has been allocated for category 1 expenditures.

2. Fringe Benefits

Fringe benefits and taxes for the school Director. The benefits are calculated at thirty five percent of salary and include medical insurance for dependents. \$6,125 in Year One has been allocated for category 2 expenditures.

3. Travel

Travel expenses from Hawai'i are extremely high, but it is critical that our team of teachers and administrators leave the island for workshops, trainings, and networking, and renewal at national conferences. Each travel package includes funds for airfare, 4 nights hotel, and per-diem stipends. All travel expenditures will be aligned with a schoolwide staff development program that will lead to improved student outcomes. Travel also includes sending 2 staff members to the project director's meeting. \$19,520 in Year One and \$22,140 in Year Two have been allocated for category 3 expenditures.

4. Equipment

Equipment spending is the most costly category of expenditure, as the school is not allocated any start-up funding by the State of Hawai'i. While the operating budget can support limited spending on initial equipment needs, grant funding is required if the school is to provide the full richness of its curriculum from the outset. The Farming/Environmental Studies program will have significant start-up costs for its first two years, after which equipment needs will decrease significantly. The school has the option of utilizing donated desks and chairs for students, but will replace those over the first two years with new furniture. Grant funds will be used to match furniture expenditures from the operating budget, as well as spending on books and shelving for the school's lending library. The library, available to students and parents, is considered critical to developing a thriving school, as it also will function as a professional development resource for teachers and staff. Monies also are requested to fund purchase of musical instruments, as musical instruction is a crucial component of the school's Waldorf curriculum. Funds to upgrade the school's playground equipment are requested for both years of the project, so that the school may create a separate early childhood playground. \$72,500 in Year One and \$56,250 in Year Two have been allocated for category 4 expenditures.

5. Supplies

Supply funding will be used to boost success in a variety of areas, including: community education and outreach, enrollment, differentiated instruction across the grades, environmental studies, and Hawaiian cultural studies. One example of supply expenditure we foresee in the

coming months is the printing of descriptive materials such as brochures, which will be distributed throughout South Kona, to increase community awareness of the start-up school. Particular emphasis will be placed on creating materials which will enhance the recruiting of students from all sectors of the community. Monies also will be used to purchase classroom supplies to strengthen the multi-sensory approach to education. These supplies will be purchased in support of the Farming/Environmental Studies program and the musical instruction program. Specialized materials for the hands-on component of the Hawaiian cultural studies program also will be funded. \$8,250 in Year One and \$7,750 in Year Two have been allocated for category 5 expenditures.

6. Contractual

Educational consultants, each specializing in a different facet of educational program development, will be hired for short duration contracts such as: Creation of co-aligned curriculum standards and assessment materials (Waldorf and Hawai'i Content and Performance Standards), creation of the Farming/Environmental Studies and Hawaiian Cultural Studies curricula, or design of educational systems with integrated assessment, to ensure continual improvement in school performance. Monies are requested for the development of governance best-practices and an employee handbook. Funding also will be used for 2 hours per month of mentoring for each teacher and administrator. The school will contract with a designer to create a professional website, in order to publicize the school's mission and programs, and to enhance student recruiting. \$23,900 in Year One and \$17,800 in Year Two have been allocated for category 6 expenditures.

7. Construction

Not Applicable.

8. Other

Waldorf curriculum materials and assessment rubrics will be purchased to enable the school to deliver a guaranteed and viable universal written curriculum to all students. Speaking fees for community education evenings as well as the development of descriptive materials such as brochures will be funded from this category. In Year 2 of the project, a van will be purchased to enable the school to send students on fieldtrips. Until the van is purchased, qualified volunteers will transport the children. Monies also are requested to pay fees for staff professional development workshops and seminars. \$10,310 in Year One and \$37,595 in Year Two have been allocated for category 8 expenditures.

9. Total Direct Costs

Total direct costs for Year One are \$158,105 and total direct costs for Year Two are \$141,535.

10. Indirect Costs

Not Applicable.

11. Training Stipends

A stipend of \$1,000 will be offered to each teacher and administrator for summer training intensives and curriculum development. \$6,000 in Year One and \$7,000 in Year Two have been allocated for category 11 expenditures.

12. Total Costs

In order to fully realize our development effort and foster the school's success, we are requesting a total of \$312,640, to be allocated over two years. Total costs for Year One are \$164,105 and total costs for Year Two are \$148,535.